

**FORM IS FREE OF COST**

**Ordinary**

(Provisional/Proper Equivalence after 07 working days)  
Only for clear cases submitted at IBCC  
Secretariat Islamabad



ISO 9001:2015

**E-1(Pak Qualifications)**

For qualifications recognized by IBCC and issued by  
Pakistani Examining Bodies (/BISE(s)/BTE(s)/Universities  
Armed Forces/PNC/NEB(s)/NCH etc.)

Paste  
passport size colored  
photograph

**GOVERNMENT OF PAKISTAN**  
**MINISTRY OF FEDERAL EDUCATION & PROFESSIONAL TRAINING**  
**INTER BOARD COMMITTEE OF CHAIRMEN (IBCC)**

Plot # 25, Street # 38, Mauve Area, G-10/4, Islamabad  
Ph:(051) 111 114 222 Fax (051) 9106361 web: www.ibcc.edu.pk

**APPLICATION FORM FOR EQUIVALENCE OF QUALIFICATION**

**\*\*INCOMPLETE APPLICATION FORM WILL NOT BE PROCESSED\*\***

**1. Particulars of the Applicant (fill in CAPITAL LETTERS)**

i. Name (as on Certificate/Diploma): \_\_\_\_\_

ii. Date of Birth: Day   Month   Year

iii. Place of Birth: \_\_\_\_\_ iv. Nationality \_\_\_\_\_ v. CNIC. No. \_\_\_\_\_  
*(attach proof if foreigner)*

vi. Address: \_\_\_\_\_

vii. Phone No. \_\_\_\_\_ viii. Mobile No. \_\_\_\_\_

ix. Particulars of Parent(s) a. Employment Nature  Govt.  Private

b. Father's Name (as on CNIC of student): \_\_\_\_\_

c. Department/Organization: \_\_\_\_\_ d. Designation: \_\_\_\_\_

x. Fee Paid Rs. \_\_\_\_\_ xi. Thru NBP/ TCS/ Other \_\_\_\_\_ xii. City: \_\_\_\_\_  
*(challan/transaction no.)*

xiii. Title of the Certificate \_\_\_\_\_

xiv. Duration of course in years \_\_\_\_\_

xv. Name of the Examining Body conferring the Certificate/ Diploma \_\_\_\_\_

xvi. Equivalence applied for  SSC/Matric  HSSC/Inter  Both

xvii. Purpose of Equivalence  Study  Employment  Any Other (please specify) \_\_\_\_\_

xviii. Name of Pakistani Certificate and Group with which equivalence is required:

Secondary School Certificate (Matric)	i. Science <input type="checkbox"/>	ii. Arts <input type="checkbox"/>
Higher Secondary School Certificate (Inter)	i. Pre-Engineering <input type="checkbox"/>	ii. Pre-Medical <input type="checkbox"/>
	iii. Commerce <input type="checkbox"/>	iv. Humanities <input type="checkbox"/>
	v. Medical Technology <input type="checkbox"/>	vi. Computer Science <input type="checkbox"/>
	vii. Other <input type="checkbox"/>	

Contd. P2....

**FOR OFFICIAL USE ONLY**

Provisional  Proper Dy. No. \_\_\_\_\_ Fee Paid (Rs.): \_\_\_\_\_  
 Revised  Duplicate Received on: \_\_\_\_\_ Delivery Date: \_\_\_\_\_

SSC Session \_\_\_\_\_ Obtained Marks \_\_\_\_\_ Percentage \_\_\_\_\_ Group \_\_\_\_\_ Certificate No. \_\_\_\_\_

HSSC Session \_\_\_\_\_ Obtained Marks \_\_\_\_\_ Percentage \_\_\_\_\_ Group \_\_\_\_\_ Certificate No. \_\_\_\_\_

Remarks \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Received by \_\_\_\_\_ Prepared By \_\_\_\_\_ Checked By \_\_\_\_\_ Section Incharge \_\_\_\_\_ Authorized Officer \_\_\_\_\_

## 2. Important Instructions:

- Name and Date of Birth of applicant must be same on all Certificates and CNIC/Passport.
- The student must have SSC/equivalent qualification before applying for HSSC Equivalence. SSC (Science Group) is pre requisite/compulsory for obtaining equivalence certificate of HSSC (Pre-Medical/Pre-Engineering/Computer Science Group). However, the student must study the subject of Biology at SSC level for equivalence of HSSC (Pre-Medical Group).
- For equivalence of Diploma/Certificate issued by BTEs verification of SSC, Diploma and all marks sheets are required from concerned BISE and BTE in sealed envelope. Open Verification and sealed but older than SIX months is not acceptable.
- For equivalence of Aama and Khalsa verification of SSC and Result Card, HSSC and Result Card, Shahadat ul Sanwia Aama and its Kashf ud Darjaat, Shahadat ul Sanwia Khalsa and its Kashf ud Darjaat are required in sealed envelope from issuing authority. Open Verification and sealed but older than SIX months is not acceptable.
- For equivalence of First Two Years of B.Sc. Home Economics/Education verification of SSC, verification of first two years' transcripts/result cards are required in sealed envelope from issuing authority. Open Verification and sealed but older than SIX months is not acceptable.
- For equivalence of First Two years of DHMS verification of SSC, verification of HSSC, verification of first two years' transcripts/result cards are required in sealed envelope from issuing authority. Open Verification and sealed but older than SIX months is not acceptable.
- For equivalence of certificates/diplomas issued from armed forces verification of SSC, verification of certificate/diploma are required in sealed envelope from issuing authority. Open Verification and sealed but older than SIX months is not acceptable. The duration of diploma must not be less than two years.
- For equivalence of Nursing Diploma issued from Nursing Examination Board(s) verification of SSC, verification of certificate/diploma are required in sealed envelope from issuing authority. The candidate must also provide copy of valid PNC registration card. Open Verification and sealed but older than SIX months is not acceptable.
- For equivalence of Medical Technology Diploma from Provincial Medical Faculties fulfilling the criteria devised by IBCC verification of SSC, HSSC, certificate/diploma are required in sealed envelope from issuing authority. Open Verification and sealed but older than SIX months is not acceptable.
- As per Policy of IBCC, educational documents of the applicant will be referred to concerned authority for verification/clarification of the documents furnished to IBCC. Proper Equivalence Certificate will be processed after receipt of verification form concerned authority / Institution. If verification fee is demanded by concerned authority then applicant is required to pay fee and attach payment receipt with application.
- Documents/certificates/diplomas found fake will be referred to the concerned authorities for strict disciplinary proceedings. All educational documents will be confiscated and student will be penalized as per procedure/Rules.
- For information about qualifications not covered above please contact through email or using helpline.

## 3. Documents required by IBCC for issuance of Equivalence Certificate (check list)

Sr. No.	Requirements	**INCOMPLETE APPLICATION FORM WILL NOT BE PROCESSED**	Check (✓) (if attached)
i.	Fee payment receipt		
ii.	Original SSC and its verification from concerned BISE in sealed envelope		
iii.	Original HSSC and its verification from concerned BISE in sealed envelope		
iv.	Original Diploma/Certificate/Sanad, year wise marks sheets and their verification from concerned issuing authority in sealed Envelope		
v.	Four photo copies of each educational document.		
vi.	Attested copy of CNIC of student, parent/guardian and tenderer.		
vii.	Attested Copy of Passport with Valid visa portion, attested copy of CNIC of Pakistan or attested copy of Foreign Nationality may be provided.		
viii.	In case of Foreign National, NOC from concerned embassy, admission letter from University / College and valid study visa must be provided.		
ix.	If applying for proper equivalence certificate after issuance of provisional equivalence letter/certificate then Original Provisional Certificate/Letter already issued by IBCC OR its copy and all original qualification certificates must be attached.		
x.	If applying for issuance of revised equivalence certificate then application for issuance of revised equivalence certificate on a plain paper stating the nature of change required. Original equivalence certificate already issued must be returned.		
xi.	Photocopy of previous equivalence certificate (for issuance of duplicate)		
xii.	Advertisement in a newspaper for loss of equivalence certificate (for issuance of duplicate)		
xiii.	Notarized affidavit on stamp paper of Rs.100/- (for issuance of duplicate)		

## FEE DETAILS

Sr. No.	Equivalence Required	Amount ( Rs.)
1	Aama & Khalsa	1500/- (each)
2	All other Pakistani Qualifications	4000/- (each)
3	Return Courier Charges (optional) within country	300/-
4.	For students applying from overseas (fee in USD)	\$ 100/- (each)

### Note: Fee deposited is non-refundable

- Double fee for Duplicate/Revised Certificate
  - Rs. 12000/- fee for Quadruplicate/3<sup>rd</sup> revision
  - Rs.10000/- fee for Triplicate/2nd revision
- \*(THERE IS NO CERTIFICATE AFTER QUADRUPPLICATE/3<sup>rd</sup> REVISION)**

### DECLARATION / AFFIDAVIT (FROM STUDENT / TENDERER)

4. I solemnly declare that the documents presented for equivalence as attached with the form are genuine without alteration and not tampered with / mutilated. I understand that in case of falsification of documents tendered or the wrong information supplied/concealment of correct information, I shall be held responsible for the consequences including legal action. I have enclosed the originals/attested photocopies and request for equivalence.

Date: \_\_\_\_\_

CNIC No: \_\_\_\_\_

Name (in Block letters) \_\_\_\_\_

Candidate/Parent/Tenderer

Signature \_\_\_\_\_